

RF DESIGNS COVID-19 PROTOCOL

Coronavirus is impacting all of us in our local community and around the world. At RF Designs, we are following the CDC and government guidelines in all we do, and thinking of how we can provide a safe environment for our customers, co-workers, friends and family.

Starting this week, our showroom is closed to the public. If you need to come by for any reason, please call ahead and schedule an appointment. We are taking all precautions to ensure that our team is safe. We will continue to do work for our customers as they request and, of course, will respect anyone who wishes to isolate their homes and places of business. We are checking with our team to make sure they remain healthy, follow health guidance, and working to allow those that can or need to work from home.

Some of you are also asking if this outbreak will affect supply lines and the availability of products. The truth is it is too hard to tell yet. If we see some impact on our supply chains, we will let you know.

Coronavirus is moving fast and is impacting different cities in different ways. We will continue to work with local authorities as well as follow national guidelines, and our plans will change as they need to. We hope that this will not be too disruptive to our lives or business, but remaining healthy is our priority.

If you have any questions, please don't hesitate to contact us and let us know how we can help you.

While we're trying to serve you, here are some of the safety precautions in place to protect you and our team.

IN OUR OFFICES:

1. Sick team members stay at home. If someone in their home is sick, they stay at home.
2. When team members arrive at work, we all take our temperature to ensure that no one is running fever.
3. Employees must thoroughly wash their hands before they leave the office to go to a jobsite.
4. Avoid touching your face and direct contact with other people
5. Clean surfaces thoroughly and often. All employees are being provided Clorox wipes to clean with regularly.

We are doing our part to follow guidelines from the CDC and other reliable sources to keep our team and our customers safe.
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

ON THE JOBSITE:

IF YOU ARE SICK OR IF SOMEONE IN YOUR HOME IS SICK, PLEASE RESCHEDULE YOUR APPOINTMENT.

We do not want to spread Covid-19.

If a member of our team visits your home:

1. Know that our entire team has been practicing our workplace safety precautions in our offices.
2. The employee will wear a new pair of disposable gloves for each customer.
4. The employee will only enter your home when necessary.
5. If the employee has to enter your home, they will maintain a distance of 6 feet from anyone within your home.

Thank you for trusting us with your technology and security needs. We will do our best to continue to serve you, and we hope that you and your loved ones are well.



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